

**MINUTES OF THE MEETING OF
HASTINGLEIGH PARISH COUNCIL ON 9th DECEMBER 2014**

Present: Cllr Gardener (Chair) Cllr Mrs Boxall
 Cllr Mrs Helmer Cllr Johnson

To be actioned by

1 Apologies

Apologies were received from Cllr Mrs Day.

2 Minutes of the last meeting and matters arising

The minutes of the last meeting were agreed and signed.

There had been no further news regarding the war memorial cleaning.

The salt bag will need a cover, Cllr Gardener volunteered to provide a cover.

ECP had agreed that replacement nets would be provided.

3 Declaration of Interest

Cllr Helmer declared an interest in the Clerk's wages.

4 Kent Highways Seminar

A report from the seminar was circulated. An Emergency Plan was suggested. The Clerk was asked to contact the Kent Resilience Forum initially to request copies of the What to do in an Emergency booklet, a copy of the booklet would also be available via the Parish Council website.

5 Risk Assessment

There are no changes to the Risk Assessment.

6 Financial Statement

A copy of the financial report and a budget v expenditure was distributed to all Councillors. Following receipt of the latest pay scales advice from NALC a short discussion to agree the Clerk's wages was held, both the Clerk and Cllr Mrs Helmer left the room. The Councillors agreed that the Clerk should be paid on Spinal Column Point 16 for 4 hours per week and a one off payment of £10.81 was paid to the Clerk as recommended by NALC. Another cheque was also signed for £100 towards the fireworks for both Parish Councils

8 Correspondence

The correspondence has been circulated by email to all of the Councillors.

If Councillors wish to add anything to the Highways Questionnaire, they must email the Clerk before 19th December.

9 Any Other Business

There was no other business to discuss.

10 Date of the Next Meeting

The next meeting will be held on Tuesday February 10th 2015.

The meeting closed at 9.12pm

Signed:

Date: