



8.	<b>Financial matters</b>											
	<p>a) To approve the following financial documents:</p> <ul style="list-style-type: none"> <li>i. To consider the findings of the Review of Effectiveness of the System of Internal Controls <i>The Council considered this and agreed that the Council approved the Statement of Internal Controls. The Chairman signed the document.</i></li> <li>ii. To complete the certificate of exemption on the Annual Governance and Accountability Return - To be completed only by smaller authorities where the higher of gross income or gross expenditure was £25,000 or less, that meet the qualifying criteria, and that wish to certify themselves as exempt from a limited assurance review <i>The Parish Council completed the certificate of exemption as it has the higher of the gross income or gross expenditure was less than £25,000, the qualifying criteria is met and the Parish Council wishes to exempt itself from a limited assurance review. The Chairman signed the Certificate of Exemption.</i></li> <li>iii. To receive the end of year accounts <i>The Parish Council received and approved the end of year accounts.</i></li> <li>iv. To receive the report from the Internal Auditor <i>The Parish Council received and approved the report from the Internal Auditor.</i></li> <li>v. To approve the Annual Governance Statement 2019/20, section 1 of the AGAR for the year ending 31 March 20 <i>The Parish Council completed, approved and the Chairman signed the Annual Governance Statement.</i></li> <li>vi. To consider the Accounting Statements 2019/20 and approve the Accounting Statements 2019/20, section 2 of the AGAR for the year ending 31 March 2020 and the supporting Bank Reconciliation as at 31<sup>st</sup> March 2020 and the explanation of significant variance from 2018-19 to 2019-20. To ensure the Accounting Statements 2019/20 are signed and dated by the person presiding at the meeting <i>The Parish Council received, approved and signed Accounting Statements 2019/20 and the supporting Bank Reconciliation as at 31<sup>st</sup> March 2020 and the explanation of significant variance from 2018-19 to 2019-20.</i></li> </ul> <p>b) To note/authorise the following:</p> <ul style="list-style-type: none"> <li>i. To note the Parish Council's financial position, Chair to initial bank statement. <i>The Parish Council has £5966.76 in the bank, a financial statement had been circulated to support this figures and the bank account was signed.</i></li> <li>ii. To authorise any payments <i>The following payments were approved by the Parish Council:</i></li> </ul> <table border="1" data-bbox="212 1469 1315 1659"> <tr> <td>Evington Hall</td> <td>£200.00</td> </tr> <tr> <td>Insurance</td> <td>£426.63</td> </tr> <tr> <td>J Smallwood (Internal Audit)</td> <td>£60.00</td> </tr> <tr> <td>H Powell</td> <td>£30.00</td> </tr> <tr> <td>Churchyard upkeep</td> <td>£100.00</td> </tr> </table>	Evington Hall	£200.00	Insurance	£426.63	J Smallwood (Internal Audit)	£60.00	H Powell	£30.00	Churchyard upkeep	£100.00	
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9.	<b>To review Financial Regulations, Standing Orders, Asset Register and the Risk Assessment, and confirm arrangements for insurance cover in respect of all insured risks</b>											
	The Parish Council reviewed the Financial Regulations, Standing Orders, Asset Register and the Risk Assessment, and confirmed arrangements for insurance cover in respect of all insured risks.											
10.	<b>Review of the Council's and/or staff subscriptions to other bodies ie KALC</b>											
	The Parish Council reviewed the Council's subscription to KALC.											
11.	<b>Review of the Council's complaints procedure</b>											

	The Parish Council reviewed the Council's complaints procedure and agreed no change was required.	
<b>12.</b>	<b>Review of the Council's policies, procedures and practices in respect of its obligations under freedom of information and data protection legislation (see also standing orders 11, 20 and 21)</b>	
	The Parish Council reviewed the Council's policies, procedures and practices in respect of its obligations under freedom of information and data protection legislation (see also standing orders 11, 20 and 21). The Data Protection Legislation is to be reviewed further. <b>Action for the Clerk to undertake this in time for June meeting</b>	TB
<b>13.</b>	<b>Review of the Council's policy for dealing with the press/media</b>	
	The Parish Council reviewed the Council's policy for dealing with the press/media. No amendments are required.	
<b>14.</b>	<b>Review of the Council's employment policies and procedures</b>	
	The Parish Council reviewed the Council's employment policies and procedures, no amendments are required.	
<b>15.</b>	<b>To consider any changes to the Risk Assessment.</b>	
	There were no changes to the Risk Assessment although there was concern about a claim if someone fell off the bench on the field. We hold Public Liability Insurance so this should be covered.	
<b>16.</b>	<b>Planning matters: to approve the responses to any recent planning applications.</b>	
	A response had been sent regarding Court Lodge Cottages. A response to the planning application at 5 Bowl Field for a double garage had been circulated, this was approved by all and will be submitted to the Borough Council.	
<b>17.</b>	<b>Any Other Business (for information purposes only)</b>	
	Thanks were extended to those involved in the Covid-19 response scheme. Thanks were also extended to Ashford Borough Council for their response to the Pandemic.  The has finished the first part of the new Website and a link was circulated to the Parish Councillors <a href="http://www.hastingleighpc.org.uk">www.hastingleighpc.org.uk</a>	
<b>18.</b>	<b>Determining the time and place of ordinary meetings of the Council up to and including the next annual meeting of the Council.</b>	
	Tuesday 9 June 2020 Tuesday 8 September 2020 Tuesday 6 October 2020 Tuesday 10 November 2020 Tuesday 9 February 2021 Tuesday 9 March 2021 Tuesday 12 April 2021 Thursday 14 May 2021	
<b>19.</b>	<b>Date of the Next Meeting</b>	
	The next meeting will be held on Tuesday 9 <sup>th</sup> June at 2.30pm	
	The meeting closed at 3.25pm	

Signed: .....

Date: .....