

**MINUTES OF THE MEETING OF HASTINGLEIGH PARISH COUNCIL
ON 12th MAY 2026 HELD IN EVINGTON VILLAGE HALL**

Present: Cllr Day (Chair) Cllr Dryland
Cllr Helmer Cllr Jakeman

Cllr Betty and the Clerk.

1.	Election of the Chairman and any Vice-Chairman for the Council year 2026-27.
	Cllr Helmer proposed that Cllr Day be elected as Chair. Cllr Dryland seconded this. Cllr Dryland proposed that Cllr Helmer be Vice-Chair. Cllr Day seconded this.
2.	Completion of the Declaration of Acceptance of Office Form.
	The Declaration of Acceptance of Office Form was completed by the Chair.
3.	To receive and approve apologies for absence.
	Apologies for absence had been received from Cllr Hill. These apologies were approved.
4.	To receive declarations of interest (Disclosable Pecuniary Interests and Other Significant Interests). The nature as well as the existence of any such interest must be declared.
	There were no declarations of interest made.
5.	To approve the minutes of the meeting held on 10th March 2026.
	The minutes were signed as a true record.
6.	To discuss matters arising from the above minutes not covered by the agenda.
	The PC will write to the Community News asking that they note that these are draft minutes until they are ratified at the following meeting.
7.	To receive reports from the Borough Councillor.
	Cllr Betty had circulated his report. He explained Environment Credits and the new Stour Environmental Credits and Stodmarsh Stream Enhancement Scheme (SSES) company.
8.	Public Session: To receive questions and comments from the public on any agenda item.
	There were no members of the public in attendance.
9.	To confirm eligibility to use the General Power of Competence.
	The meeting confirmed that with the Clerk holding a recognised professional qualification (Certificate in Local Council Administration) and the Council meeting the electoral mandate of having at least two-thirds of the council elected, the Parish Council is eligible to use the General Power of Competence. Resolved – that having met the conditions of eligibility as defined in the Localism Act 2011 and SI 965. The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012, the council adopts the General Power of Competence from 13 th May 2026 until the next relevant Annual Meeting of the Council. The resolution was correctly proposed and seconded (unanimous).
10.	Appointment and Scope of the Internal Auditor.
	The meeting was circulated with the Clerk's recommendations regarding the Internal Auditor for 2026-27. The Parish Council approved that Mrs Lister should be appointed as the Internal Auditor for 2026-27.
11.	To review the effectiveness of the System of Internal Controls: Councillors are asked to consider the Statement of Internal Control in support of the Annual Governance Statement.

	The Parish Council reviewed and agreed the System of Internal Controls.																																													
12.	Financial matters:																																													
	To approve the following financial documents:																																													
	To receive the end of year accounts. The Parish Council received and approved the end of year accounts.																																													
	To confirm that the Council can verify itself as exempt from the “limited assurance review” and complete the Certificate of Exemption. The Parish Council confirmed that it can verify itself as exempt from the limited assurance review and completed the Certificate of Exemption.																																													
	To receive the report from the Internal Auditor. The Parish Council received the report from the Internal Auditor.																																													
	To approve the Governance Statement 2025/26, section 1 of the AGAR for the year ending 31 March 2026. The Parish Council approved the Governance Statement 2025/26, section 1 of the AGAR for the year ending 31 March 2026																																													
	To consider and approve the Accounting Statements 2025/26, section 2 of the AGAR for the year ending 31 March 2026 and the supporting Bank Reconciliation as at 31st March 2026, the explanation of significant variance. To ensure that the Accounting Statements 2025/26 are signed and dated by the person presiding at the meeting. The Parish Council considered and approved the Accounting Statements 2025/26, section 2 of the AGAR for the year ending 31 March 2026 and the supporting Bank Reconciliation as at 31 st March 2026, the explanation of significant variance. The Accounting Statements 2025/26 were signed and dated by the person presiding at the meeting.																																													
	To note the Parish Council’s financial position for the beginning of the new Financial Year. The Parish Council noted it had £5,866.76 in the bank account.																																													
	To authorise the following payments:																																													
	<table><tr><td>Tracey Block</td><td>Salary</td><td>223.12</td></tr><tr><td>HMRC</td><td>PAYE/NI</td><td>55.60</td></tr><tr><td>Lloyds Bank</td><td>Bank Charges</td><td>4.25</td></tr><tr><td>Tracey Block</td><td>Salary</td><td>431.52</td></tr><tr><td>Lloyds Bank</td><td>Bank Charges</td><td>6.00</td></tr><tr><td>HMRC</td><td>PAYE/NI</td><td>119.53</td></tr><tr><td>KALC</td><td>Annual Membership</td><td>205.78</td></tr><tr><td>Tracey Block</td><td>Salary</td><td>222.92</td></tr><tr><td>HMRC</td><td>PAYE/NI</td><td>55.80</td></tr><tr><td>Lloyds Bank</td><td>Bank Charges</td><td>4.25</td></tr><tr><td>Tracey Block</td><td>Salary</td><td>222.92</td></tr><tr><td>Lloyds Bank</td><td>Bank Charges</td><td>4.25</td></tr><tr><td>HMRC</td><td>PAYE/NI</td><td>55.80</td></tr><tr><td>Fast Hosts</td><td>Website</td><td>30.79</td></tr><tr><td>Clear Councils</td><td>Annual Insurance</td><td>762.61</td></tr></table>	Tracey Block	Salary	223.12	HMRC	PAYE/NI	55.60	Lloyds Bank	Bank Charges	4.25	Tracey Block	Salary	431.52	Lloyds Bank	Bank Charges	6.00	HMRC	PAYE/NI	119.53	KALC	Annual Membership	205.78	Tracey Block	Salary	222.92	HMRC	PAYE/NI	55.80	Lloyds Bank	Bank Charges	4.25	Tracey Block	Salary	222.92	Lloyds Bank	Bank Charges	4.25	HMRC	PAYE/NI	55.80	Fast Hosts	Website	30.79	Clear Councils	Annual Insurance	762.61
Tracey Block	Salary	223.12																																												
HMRC	PAYE/NI	55.60																																												
Lloyds Bank	Bank Charges	4.25																																												
Tracey Block	Salary	431.52																																												
Lloyds Bank	Bank Charges	6.00																																												
HMRC	PAYE/NI	119.53																																												
KALC	Annual Membership	205.78																																												
Tracey Block	Salary	222.92																																												
HMRC	PAYE/NI	55.80																																												
Lloyds Bank	Bank Charges	4.25																																												
Tracey Block	Salary	222.92																																												
Lloyds Bank	Bank Charges	4.25																																												
HMRC	PAYE/NI	55.80																																												
Fast Hosts	Website	30.79																																												
Clear Councils	Annual Insurance	762.61																																												
13.	Review of the Council’s and/or staff subscriptions to other bodies ie KALC/ACRK.																																													
	The Parish Council approved the Council’s subscriptions to KALC.																																													
14.	Review of the Council’s: Financial Regulations, Standing Orders, Asset and the Risk Assessment, and confirm arrangements for insurance cover in respect of all insured risks; complaints procedure;																																													

	policies, procedures and practices in respect of its obligations under freedom of information; data protection legislation (<i>see also standing orders 11, 20 and 21</i>); policy for dealing with the press/media; employment policies and procedures and IT Policy.	
	The Parish Council approved the Financial Regulations, Standing Orders, Asset and the Risk Assessment, and confirm arrangements for insurance cover in respect of all insured risks; complaints procedure; policies, procedures and practices in respect of its obligations under freedom of information; data protection legislation (<i>see also standing orders 11, 20 and 21</i>); policy for dealing with the press/media; employment policies and procedures and IT Policy.	
15.	To consider any changes to the Risk Assessment.	
	The Parish Council considered the Risk Assessment and there were no changes to be made.	
16.	Planning matters: to authorise a response to any application(s) and to note any recent planning decisions by Ashford Borough Council or any correspondence on planning matters	
	Bishops Cottage – PC to submit a comment. Wyncot Kennel – PC to submit a comment.	
17.	Any Other Business (for information purposes only):	
	The PC has registered the Becketts Close Green as an ACV.	
18.	Determining the time and place of ordinary meetings of the Council up to and including the next annual meeting of the Council.	
	Tuesday 21 st July 2026 Tuesday 10 th November 2026 Tuesday 9 th March 2027	Tuesday 8 th September 2026 Tuesday 12 th January 2027 Tuesday 11 th May 2027

Signed:

Date: